



AGENDA FOR THE REGULAR MEETING OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF HOPATCONG,
HELD VIA ZOOM
DECEMBER 20, 2023
PUBLIC SESSION BEGINS 7:30 PM

1. Mayor Francis will state: "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk.
2. Roll Call
3. Flag Salute
4. Committee Reports
5. Administrator's Report
6. Proclamations
7. Public Comment
An opportunity is given to the public for commentary. Comments limited to one comment no more than five minutes.
(When a person wishes to participate with a public comment the speaker will state their name and speak to the Borough Council directly. The council should be addressed as a collective body, and not as individual members. Questions from the speaker, if any, should be directed to the Mayor. Questions will be addressed after the close of the public comment period at the discretion of the Governing Body.)
8. Approval of minutes
Approval of the 11/20/2023 minutes (Roberts not eligible)
Approval of the 12/6/2023 minutes, (All eligible)
Approval of the 12/6/2023 Executive minutes (All eligible)
9. Resolution 2023-175, Bills list
10. Approval of the Consent Agenda (if attached)
11. Resolutions *(roll call vote)*
 - a. 2023-176, Authorization for a zoning permit and site plan application refund
 - b. 2023-177, Authorizing a refund for a construction permit to Skyline Solar for Block 31260 Lot 30
 - c. 2023-178, Authorizing a refund for a construction permit to Skyline Solar for Block 10211 Lot 3
 - d. 2023-179, Authorization of the shared services agreement for Animal Control Services
 - e. 2023-181, Authorization for a construction permit refund
 - f. 2023-182, Award to Bob Viersma & Sons for GAC equipment foundations
 - g. 2023-184, Authorizing a change order for Northwestern Way, Alfred Way and Lookout Trl.
 - h. 2023-185, Award of an air filling station for the Fire Dept. to Air and Gas Technologies
 - i. 2023-186, Award of Lead Housing inspection services
 - j. 2023-188, Authorization of an application to the NJDCA for turn out gear for the Fire Dept.
 - k. 2023-189, Award of payroll services to Action Data Services
 - l. 2023-191, Borough Administrator's Residency Exemption & 2023 Sick/Vacation Time
12. Ordinances
 - a. Introduction
 1. None
 - b. Final Hearing *(roll call vote)*
 1. None



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- 13. Old Business
- 14. New Business
- 15. Mayor's Comments
- 16. Adjournment

RESOLUTION 2023-175
BOROUGH OF HOPATCONG
COUNTY OF SUSSEX, NJ

"RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Borough Administrator has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough CFO has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, that the current bills, dated December 20, 2023 and on file and available for public inspection in the Office of the CFO and approved for payment, be paid.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

December 15, 2023
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Hopatcong Borough
Bill List By P.O. Number

Page No: 1

P.O. Type: All
Range: First to Last
Format: Condensed
Vendors: All
Rcvd Batch Id Range: First to Last

Include Project Line Items: Yes

Open: N
Rcvd: Y
Bid: Y

Paid: N
Held: Y
State: Y

Void: N
Aprv: N
Other: Y
Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-01741	08/29/22	HDWATER	CORE & MAIN	WATER METER PARTS/WATER DEPT	Open	140.00	0.00
23-00017	01/11/23	AMERWEAR	AMERICAN WEAR INDUST., INC.	2023 BLANKET/WAT & SEW UNIFORM	Open	92.50	0.00 B
23-00020	01/11/23	AGRA	AGRA ENVIRONMENTAL SERV., INC.	2023 BLANKET/LAB SERVICES	Open	606.00	0.00 B
23-00023	01/11/23	AMERWEAR	AMERICAN WEAR INDUST., INC.	2023 BLANKET/MATS	Open	481.50	0.00 B
23-00025	01/11/23	AMERWEAR	AMERICAN WEAR INDUST., INC.	2023 BLANKET DPW UNIFORMS	Open	637.60	0.00 B
23-00027	01/11/23	ACCURATE	ACCURATE PEST CONTROL INC	2023 PEST CONTROL/ B & G	Open	322.30	0.00 B
23-00029	01/11/23	ACCURATE	ACCURATE PEST CONTROL INC	2023 PEST CONTROL/WAT & SEWER	Open	423.64	0.00 B
23-00033	01/11/23	NAPA	NAPA AUTO PARTS	2023 BLANKET/DPW	Open	341.27	0.00 B
23-00045	01/12/23	APPAUTO	APPROVED AUTO ELEC. EXCHG. INC	2023 BLANKET/PARTS	Open	915.30	0.00 B
23-00048	01/12/23	MYPRICES	DONNAJANA ENTERPRIZES, LLC	2023 BLANKET/JANITORIAL SUPPLY	Open	596.61	0.00 B
23-00055	01/12/23	HOPATSTA	STATION HARDWARE ENTERPRISES	2023 BLANKET/WATER & SEWER	Open	10.29	0.00 B
23-00056	01/12/23	HOPATSTA	STATION HARDWARE ENTERPRISES	2023 BLANKET/BLDGS & ROADS	Open	663.90	0.00 B
23-00081	01/16/23	DOVER	DOVER BRAKE & CLUTCH CO., INC.	2023 BLANKET/DPW	Open	76.11	0.00 B
23-00138	01/23/23	HOMEDEPO	HOME DEPOT CREDIT SERVICES	2023 BLANKET/DPW	Open	524.26	0.00 B
23-00139	01/23/23	HOMEDEPO	HOME DEPOT CREDIT SERVICES	2023 BLANKET/WATER & SEWER	Open	129.23	0.00 B
23-00196	01/26/23	ADS	Action Data Services, Inc.	2023 PAYROLL BILLING	Open	694.73	0.00 B
23-00214	01/30/23	SPACE	SPACE FARMS INC	2023 BLANKET/DEER REMOVAL	Open	58.00	0.00 B
23-00242	02/02/23	COUNWELD	COUNTY WELDING SUPPLY CO	2023 BLANKET/DPW	Open	467.03	0.00 B
23-00248	02/03/23	ONECALL	ONE CALL CONCEPTS, INC.	2023 BLANKET/MARK OUT REQUESTS	Open	50.05	0.00 B
23-00274	02/08/23	TLO	Transunion Risk and	2023 Person Search Services	Open	75.00	0.00 B
23-00302	02/09/23	LAKESIDE	LAKESIDE TIRE CO INC	2023 Blanket	Open	2,136.00	0.00 B
23-00370	02/17/23	KNAQ	CAP Elevator, LLC	QUARTERLY MAIN/WHEELCHAIR LIFT	Open	350.00	0.00
23-00768	04/12/23	JESSE	JESSE & SONS LAWNS SERVICES	LAWN/FIELD MAINTENANCE SERV.	Open	6,028.83	0.00 B
23-00790	04/14/23	ZABITAP	Peter Zabita	Uniform Allowance Blanket	Open	395.15	0.00 B
23-00792	04/14/23	JANOSKO	EDWARD JANOSKO	Uniform Allowance Blanket	Open	77.95	0.00 B
23-00794	04/14/23	BANDURSK	Richard Bandurski	Uniform Allowance Blanket	Open	1,000.00	0.00 B
23-00801	04/14/23	GIORDANO	Rony G. Giordano	Uniform Allowance Blanket	Open	348.69	0.00 B
23-00807	04/14/23	OSHEA	Michael O'Shea	Uniform Allowance Blanket	Open	390.42	0.00 B
23-00818	04/18/23	MCGREGG	STEVEN MCGREGOR	Uniform Allowance - Blanket PO	Open	803.23	0.00 B
23-00819	04/18/23	ROHANP	PATRICK ROHAN	Uniform Allowance - Blanket PO	Open	948.96	0.00 B
23-00820	04/18/23	STARNC	CAELAN STARNES	Uniform Allowance - Blanket PO	Open	252.08	0.00 B
23-00831	04/19/23	GREATAM	GREAT AMERICAN FINANCIAL CORP.	Monthly Lease Payment - Copier	Open	199.00	0.00
23-00860	04/26/23	SUBDIS	SUBURBAN DISPOSAL, INC.	SOLID WASTE COLLECTION	Open	127,750.00	0.00
23-00897	05/01/23	HELLER	HELLER PROPERTY PARTNERS LP	Community Center Rent Aug-Dec	Open	1,040.00	0.00
23-00945	05/08/23	THECA005	THE CANNING GROUP, LLC	2023 CONTRACT FOR QPA SERVICES	Open	625.00	0.00
23-00957	05/10/23	DEBLO005	DEBLOCK ENVIRONMENTAL SERVICES	LICENSED WATER OPERATOR	Open	1,500.00	0.00
23-00958	05/10/23	MILLSTR	MILLENNIUM STRATEGIES, LLC	ADD'L WRITING FEES-APRIL 2023	Open	3,000.00	0.00
23-00978	05/12/23	SCHENCK	SCHENCK, PRICE, SMITH &	MONTHLY LEGAL RETAINER FEE	Open	8,600.00	0.00
23-00979	05/12/23	WOOMER	DR. FAY WOOMER	2023 FOOT CLINIC FOR SENIORS	Open	400.00	0.00
23-01218	06/22/23	WIRELO10	WIRELESS ELECTRONICS INC	XPR Vehicular Charger	Open	428.48	0.00
23-01232	06/27/23	CUSTSTX	CUSTODIAN OF SCHOOL FUNDS	2023 SCHOOL TAXES-JUL THRU DEC	Open	2,176,500.50	0.00
23-01298	07/12/23	VERIZON	VERIZON	9-1-1 Circuit Costs	Open	9,200.00	0.00
23-01393	07/26/23	WATERWOR	CORE & MAIN LP	MISC ITEMS/WATER DEPT	Open	672.40	0.00
23-01488	08/10/23	GATES	GATES ARCHITECTURAL DESIGN	MUNICIPAL BLDG ALTERATIONS	Open	3,800.00	0.00
23-01569	08/29/23	QUIKT005	QUIKTEKS	Agreed IT Managed Services	Open	4,388.00	0.00 B
23-01715	09/19/23	WATWORLA	W.A.T.E.R. WORKS LABS., INC.	3RD QUARTER LANDFILL 2023	Open	724.00	0.00
23-01730	09/21/23	USABLUE	USA BLUE BOOK	BOOSTER STATION PUMP	Open	3,393.13	0.00
23-01795	10/03/23	RAINFOR	WESTERN OILFIELDS SUPPLY CO	PFAS/MARINER WELL	Open	7,611.49	0.00

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01852	10/11/23	OPULENT	Opulent Commercial Cleaning	Open	150.00	0.00	
23-01853	10/11/23	OPULENT	Opulent Commercial Cleaning	Open	250.00	0.00	
23-01912	10/18/23	TMTTRUCK	VERONICA CURTO	Open	1,225.00	0.00	
23-01927	10/23/23	CIFEL005	CIFELLI & SON CONTRACTING, INC	Open	7,885.00	0.00	
23-01930	10/23/23	MGL	MGL FORMS-SYSTEMS, LLC	Open	2,879.00	0.00	
23-01935	10/24/23	YOUNAMEI	YOU NAME IT CUSTOM EMBROIDERY	Open	1,789.00	0.00	
23-01943	10/25/23	NORTHEAS	NORTHEAST COMMUNICATIONS, INC	Open	2,693.70	0.00	
23-01963	10/25/23	USABLUE	USA BLUE BOOK	Open	470.39	0.00	
23-02001	11/02/23	TMTTRUCK	VERONICA CURTO	Open	275.00	0.00	
23-02013	11/07/23	NJLABOR	STATE OF NEW JERSEY	Open	1,161.47	0.00	
23-02015	11/07/23	DEBLO005	DEBLOCK ENVIRONMENTAL SERVICES	Open	3,150.00	0.00	
23-02016	11/07/23	KAREDO05	KAREDA LLC	Open	1,000.00	0.00	
23-02018	11/07/23	PROJE005	PROJECT GRAPHICS, INC	Open	84.95	0.00	
23-02020	11/07/23	AGCHOICE	AG CHOICE	Open	375.00	0.00	
23-02027	11/08/23	SERIOUSC	Serious Concrete & Constructio	Open	1,100.00	0.00	
23-02028	11/08/23	FLOCK	Flock Group Inc.	Open	12,400.00	0.00	
23-02032	11/08/23	GAELFORC	GAELFORCE BJJ	Open	1,200.00	0.00	
23-02037	11/08/23	QUIKT005	QUIKTEKS	Open	55.00	0.00	
23-02038	11/08/23	GROTTO	GROTTO RESTAURANT	Open	514.00	0.00	
23-02039	11/08/23	STAPLES	Staples Business Advantage	Open	93.34	0.00	
23-02040	11/09/23	PARKDIST	PARKHURST DIST. CO., INC.	Open	26.00	0.00	
23-02042	11/09/23	NJSL0M	NJ LEAGUE OF MUNICIPALITIES	Open	75.00	0.00	
23-02045	11/13/23	NAPA	NAPA AUTO PARTS	Open	179.60	0.00	
23-02048	11/13/23	FAMIFORD	FAMILY FORD INC	Open	79.25	0.00	
23-02050	11/13/23	ONESOUR	ONE SOURCE OF NEW JERSEY, LLC	Open	1,240.02	0.00	
23-02052	11/13/23	HOOVER	HOOVER TRUCK CENTERS	Open	88.63	0.00	
23-02055	11/13/23	STAPLES	Staples Business Advantage	Open	120.51	0.00	
23-02056	11/13/23	MARLE005	MARLEE CONTRACTORS LLC	Open	3,347.75	0.00	
23-02057	11/13/23	LAKESIDE	LAKESIDE TIRE CO INC	Open	150.00	0.00	
23-02058	11/13/23	SITE	SITE SPECIFIC DESIGN, INC.	Open	1,006.00	0.00	
23-02063	11/15/23	WELDON	WELDON	Open	9,511.92	0.00	
23-02064	11/15/23	AGCHOICE	AG CHOICE	Open	500.00	0.00	
23-02067	11/16/23	FINCH	FINCH FUEL OIL CO., INC.	Open	4,137.69	0.00	
23-02068	11/20/23	SCHULTR	ROSEANN SCHULT	Open	207.40	0.00	
23-02069	11/20/23	CAROPRTY	CAROUSEL PARTY & EVENT, LLC	Open	359.00	0.00	
23-02070	11/20/23	PRESTO	PRESTO FLOWERS	Open	700.00	0.00	
23-02071	11/20/23	PRESTO	PRESTO FLOWERS	Open	1,050.00	0.00	
23-02072	11/20/23	STAPLES	Staples Business Advantage	Open	424.76	0.00	
23-02073	11/20/23	LANGLINE	LANGUAGE LINE SERVICES	Open	27.20	0.00	
23-02075	11/20/23	SCHENCK	SCHENCK, PRICE, SMITH &	Open	2,397.50	0.00	
23-02076	11/20/23	HODES	HVG LLC	Open	3,574.50	0.00	
23-02078	11/20/23	RAINFOR	WESTERN OILFIELDS SUPPLY CO	Open	3,919.83	0.00	
23-02079	11/20/23	NAPA	NAPA AUTO PARTS	Open	1,047.92	0.00	
23-02080	11/20/23	SHEASUPP	SHEAFFER SUPPLY, INC.	Open	106.58	0.00	
23-02081	11/20/23	LAKESIDE	LAKESIDE TIRE CO INC	Open	1,548.00	0.00	
23-02082	11/20/23	HOOVER	HOOVER TRUCK CENTERS	Open	24.22	0.00	
23-02083	11/20/23	SCHENCK	SCHENCK, PRICE, SMITH &	Open	348.85	0.00	
23-02084	11/20/23	CUSTBAND	CUSTOM BANDAG, INC.	Open	1,810.54	0.00	
23-02085	11/20/23	ONESOUR	ONE SOURCE OF NEW JERSEY, LLC	Open	1,148.97	0.00	
23-02086	11/22/23	MOTTMAC	Mott MacDonald Group, Inc	Open	2,108.10	0.00	
23-02087	11/22/23	DOLAN	DOLAN AND DOLAN, ESQS.	Open	1,483.25	0.00	
23-02088	11/22/23	NJHERALD	NJ HERALD/TIMES HERALD RECORD	Open	46.50	0.00	
23-02089	11/22/23	HOPATHIL	Hopatcong Hills Land & Homeown	Open	603.00	0.00	
23-02090	11/22/23	NJHERALD	NJ HERALD/TIMES HERALD RECORD	Open	444.51	0.00	

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-02091	11/22/23	DOVCHPL	DOVER DODGE CHRYSLER, INC.	Open	977.14	0.00	
23-02093	11/22/23	SCHENCK	SCHENCK, PRICE, SMITH &	Open	1,885.00	0.00	
23-02094	11/22/23	POWER005	POWER PLACE, INC	Open	8.27	0.00	
23-02095	11/22/23	AGCHOICE	AG CHOICE	Open	1,125.00	0.00	
23-02096	11/22/23	DAILYREC	DAILY RECORD/LOCALIQ	Open	127.33	0.00	
23-02097	11/22/23	NJHERALD	NJ HERALD/TIMES HERALD RECORD	Open	119.43	0.00	
23-02098	11/22/23	GRIFF005	GRIFFITH-ALLIED TRUCKING, LLC	Open	6,299.89	0.00	
23-02099	11/22/23	RELIABLE	RELIABLE PLUMBING & HEATING LL	Open	197.00	0.00	
23-02100	11/22/23	FIRSAFSE	FIRE & SAFETY SERVICES LTD.	Open	1,487.52	0.00	
23-02101	11/22/23	ALLEG005	ALLEGIANCE TRUCKS, LLC	Open	217.53	0.00	
23-02103	11/27/23	ONESOUR	ONE SOURCE OF NEW JERSEY, LLC	Open	873.32	0.00	
23-02104	11/27/23	LINCOLN	LINCOLN NATIONAL LIFE	Open	7.18	0.00	
23-02105	11/27/23	VALER005	VALERIE EGAN	Open	367.80	0.00	
23-02106	11/27/23	STAPLES	Staples Business Advantage	Open	390.35	0.00	
23-02107	11/27/23	NFPA	N.F.P.A.	Open	175.00	0.00	
23-02108	11/27/23	HOFE001	BRADLEY D. HOFERKAMP	Open	75.00	0.00	
23-02109	11/27/23	MCCLUSK	Megan McCluskey	Open	621.73	0.00	
23-02110	11/27/23	CERTSPEE	CERTIFIED SPEEDOMETER SERVICE	Open	44.00	0.00	
23-02111	11/27/23	APPASYS	APPRAISAL SYSTEMS, INC.	Open	312.50	0.00	
23-02112	11/27/23	SECURONE	SECURITY ONE ALARMS, INC.,	Open	515.00	0.00	
23-02113	11/27/23	STATEFIR	STATE OF NJ COMMUNITY AFFAIRS	Open	30.00	0.00	
23-02114	11/27/23	SUSSHALI	Sussex County Clerk's Office	Open	8.00	0.00	
23-02117	11/28/23	BHSEWOP	BOROUGH OF HOPATCONG SEWER	Open	3,793.59	0.00	
23-02118	11/28/23	MOTTMAC	Mott MacDonald Group, Inc	Open	24,025.16	0.00	
23-02119	11/28/23	SERVITRE	SERVICE TIRE TRUCK CENTER, INC	Open	61.75	0.00	
23-02120	11/28/23	JCPCLCO	JCP&L COMPANY	Open	13,229.95	0.00	
23-02122	11/28/23	UNITEDSI	RUSSELL REID WASTE HAULING	Open	1,916.50	0.00	
23-02123	11/28/23	SPECTROE	SpectroteI	Open	259.56	0.00	
23-02124	11/28/23	ZEPMANUF	ZEP SALES & SERVICE	Open	790.90	0.00	
23-02126	11/28/23	ULINE	ULINE	Open	411.37	0.00	
23-02127	11/28/23	GROTTO	GROTTO RESTAURANT	Open	590.00	0.00	
23-02128	11/28/23	OPTIMUM	Optimum	Open	839.41	0.00	
23-02130	11/29/23	VERIZON	VERIZON	Open	2,089.96	0.00	
23-02131	11/29/23	DAVIDBAT	DAVID BATES	Open	218.00	0.00	
23-02132	11/29/23	HIBRPURA	HIBRETT PURATEX	Open	2,520.00	0.00	
23-02133	11/29/23	ROEMAR	ROEMAR CORP.	Open	3,145.90	0.00	
23-02134	11/29/23	ALLEG005	ALLEGIANCE TRUCKS, LLC	Open	162.53	0.00	
23-02135	11/30/23	LORRA005	LORRAINE ENGLAND	Open	557.03	0.00	
23-02136	11/30/23	GRIFF005	GRIFFITH-ALLIED TRUCKING, LLC	Open	4,872.63	0.00	
23-02137	11/30/23	CUSTBAND	CUSTOM BANDAG, INC.	Open	478.76	0.00	
23-02138	11/30/23	QUIKT005	QUIKTEKS	Open	269.00	0.00	
23-02139	11/30/23	LAWSOFT	LAW SOFT INC.	Open	900.00	0.00	
23-02140	11/30/23	OPULENT	Opulent Commercial cleaning	Open	250.00	0.00	
23-02141	11/30/23	JCPCLCO	JCP&L COMPANY	Open	684.74	0.00	
23-02142	11/30/23	EDMUNDS	EDMUNDS & ASSOCIATES, INC.	Open	365.46	0.00	
23-02143	11/30/23	EVERB005	EVERBRIDGE, INC	Open	4,420.25	0.00	
23-02146	11/30/23	HOFE001	BRADLEY D. HOFERKAMP	Open	244.38	0.00	
23-02147	11/30/23	RSPHIL	R.S. PHILLIPS STEEL, LLC	Open	1,789.75	0.00	
23-02148	11/30/23	KLINGER	R. SCOTT KLINGER	Open	180.00	0.00	
23-02151	12/01/23	FISCH	Fisch Solutions, Inc	Open	50.00	0.00	
23-02152	12/01/23	MOTIONCH	MOTION CHEVROLET	Open	185.10	0.00	
23-02153	12/01/23	REPUB005	REPUBLIC SERVICES, INC.	Open	194.83	0.00	
23-02154	12/01/23	PAXOS	PAXOS ELECTRIC CO.	Open	750.00	0.00	
23-02155	12/04/23	STAPLES	Staples Business Advantage	Open	546.80	0.00	

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-02156	12/04/23	HOPATSTA	STATION HARDWARE ENTERPRISES	Propane fill Town Night Out	Open	66.00	0.00
23-02157	12/04/23	HOPATSTA	STATION HARDWARE ENTERPRISES	100th anniversary parade	Open	11.58	0.00
23-02158	12/04/23	PENGU005	PENGUIN MANAGEMENT, INC	Edispatch 01/01/24-6/30/24	Open	219.00	0.00
23-02159	12/04/23	PAXOS	PAXOS ELECTRIC CO.	RIVERSTYX WELL REPAIRS	Open	965.00	0.00
23-02162	12/04/23	LAWSOFT	LAW SOFT INC.	LawSoft support-1/1/23-6/30/23	Open	3,500.00	0.00
23-02163	12/04/23	LAWSOFT	LAW SOFT INC.	LawSoft support-7/1-12/31/23	Open	3,500.00	0.00
23-02164	12/04/23	GFOANJ	GFOA OF NJ	2024 Membership Dues	Open	100.00	0.00
23-02167	12/04/23	WBMASON	W.B. MASON	Flagship Premium Copy Paper	Open	564.12	0.00
23-02168	12/04/23	AGCHOICE	AG CHOICE	LEAF RECYCLING 11/27-12/1/23	Open	875.00	0.00
23-02169	12/04/23	TMTTRUCK	VERONICA CURTO	RECYCLING CONTAINER - PAPER	Open	275.00	0.00
23-02170	12/04/23	MORCOUN	MORRIS COUNTY JIF MUNICIPAL	2023 2,3,4 QTR Insurance Fund	Open	391,087.00	0.00
23-02174	12/05/23	BRAZOS	Tyler Technologies, Inc	MobileEyes Software Site Inspe	Open	2,758.34	0.00
23-02175	12/05/23	THOMAS005	THOMAS HAYES	REIMBURSEMENT/WATER LICENSE	Open	216.33	0.00
23-02176	12/05/23	GRIFF005	GRIFFITH-ALLIED TRUCKING,LLC	DIESEL	Open	2,514.88	0.00
23-02177	12/05/23	JCPLCO	JCP&L COMPANY	ALL DEPARTMENTS(10/28 - 11/29)	Open	2,805.93	0.00
23-02178	12/05/23	ATTMOBIL	AT&T Mobility	10/22 - 11/21 ALL DEPARTMENTS	Open	1,010.57	0.00
23-02180	12/05/23	HERO	Terry Enterprises, Inc.	Plaques	Open	742.50	0.00
23-02181	12/05/23	GRAINGER	GRAINGER	AIR COMPRESSOR UPGRADE/FH#3	Open	977.20	0.00
23-02183	12/05/23	ANIMALRO	The Animal Hospital of Roxbury	VETERINARY CARE-TOWN CATS	Open	455.00	0.00
23-02185	12/06/23	DOLAN	DOLAN AND DOLAN, ESQS.	LU LEGAL SVC	Open	1,598.75	0.00
23-02187	12/06/23	MOTTMAC	Mott Macdonald Group, Inc	LU ENG SVC	Open	3,523.50	0.00
23-02189	12/07/23	NJLM	NJ LEAGUE OF MUNICIPALITIES	Newly Elec. Orientation	Open	390.00	0.00
23-02192	12/07/23	FIRSTNET	AT&T Mobility - First Net	10/22 - 11/21 ALL DEPARTMENTS	Open	2,244.41	0.00
23-02193	12/07/23	NORTHEAS	NORTHEAST COMMUNICATIONS, INC	Monthly Service Contract	Open	416.24	0.00
23-02195	12/07/23	SHEASUPP	SHEAFFER SUPPLY, INC.	TORQUE WRENCH/DPW SHOP	Open	230.00	0.00
23-02196	12/07/23	DAWWEB	DAVID WEBER OIL CO.	LUBRICANTS/PRE-MIX/DPW STOCK	Open	1,078.39	0.00
23-02197	12/07/23	AIRSYST	AIR SYSTEMS MAINTENANCE, INC.	BOILER REPAIR/POLICE STATION	Open	395.00	0.00
23-02200	12/08/23	FINCH	FINCH FUEL OIL CO., INC.	HEATING OIL	Open	10,436.79	0.00
23-02201	12/08/23	ONESOUR	ONE SOURCE OF NEW JERSEY, LLC	BATTERY/CHARGER KIT/WATER DEPT	Open	560.00	0.00
23-02205	12/11/23	JCPLCO	JCP&L COMPANY	ANIMAL SHELTER (11/08 - 12/05)	Open	101.00	0.00
23-02207	12/11/23	GRIFF005	GRIFFITH-ALLIED TRUCKING,LLC	GASOLINE	Open	4,097.70	0.00
23-02208	12/11/23	WELDON	WELDON	TOP MIX/I-5/DPW/WATER & SEWER	Open	4,448.53	0.00
23-02211	12/11/23	WATWORLA	W.A.T.E.R. WORKS LABS., INC.	4TH QUARTER LANDFILL 2023	Open	3,085.00	0.00
23-02212	12/11/23	NJHERALD	NJ HERALD/TIMES HERALD RECORD	NOVEMBER 2023 BID ADS	Open	259.71	0.00
23-02218	12/12/23	BESTBUY0	BEST BUY	StickUp Camera	Open	179.99	0.00 PC1
23-02219	12/12/23	ONESOUR	ONE SOURCE OF NEW JERSEY, LLC	MISC ITEMS FOR DPW SHOP	Open	892.72	0.00
23-02220	12/12/23	STAPLES	Staples Business Advantage	Staples Heavy Duty File Box	Open	267.54	0.00
23-02221	12/13/23	OPTIMUM	Optimum	INTERNET/TV/FIBER CHARGES	Open	2,161.00	0.00
23-02222	12/14/23	DRAEGER	DRAEGER INC.	Alcotest Supplies	Open	224.65	0.00
23-02223	12/14/23	FAMIFORD	FAMILY FORD INC	Vehicle Repair	Open	387.34	0.00
23-02224	12/14/23	TAYGENTE	Taylor Gentner	Supplies for Bike Rodeo	Open	48.76	0.00
23-02225	12/14/23	ANJEC	ANJEC	2024 Membership Dues	Open	425.00	0.00
23-02226	12/14/23	TOWNRAND	TOWNSHIP OF RANDOLPH	2024 NCCPC Membership Fee	Open	1,100.00	0.00
23-02228	12/14/23	LIGHTPAT	CABLEVISION LIGHTPATH, INC.	PRIVATE FIBER INT/DECEMBER	Open	1,473.39	0.00
23-02229	12/14/23	FUSION	Fusion	NOVEMBER LONG DISTANCE CALLS	Open	28.87	0.00
23-02230	12/14/23	SUBDIS	SUBURBAN DISPOSAL, INC.	Bulk Waste Stickers	Open	2,002.45	0.00
23-02231	12/14/23	DEBLOO05	DEBLOCK ENVIRONMENTAL SERVICES	November 2023 Lab Samples	Open	3,150.00	0.00
23-02232	12/14/23	CINTASCO	CINTAS CORPORATION NO.2	Med. Cabinet Refill Dec. 2023	Open	346.48	0.00
23-02233	12/14/23	SCHENCK	SCHENCK, PRICE, SMITH &	Labor	Open	1,000.00	0.00
23-02234	12/14/23	SKYRISK	SKYLANDS RISK MANAGMENT, INC.	Accident & Sickness Renewal	Open	3,152.00	0.00
23-02235	12/14/23	EVERB005	EVERBRIDGE, INC	2024 Nixle 360 Alert System	Open	9,792.58	0.00
23-02236	12/14/23	ACCURATE	ACCURATE PEST CONTROL INC	PEST CONTROL/MONTHLY MAINT	Open	322.30	0.00
23-02238	12/14/23	JCPLCO	JCP&L COMPANY	STREET LIGHTS (11/17 - 12/18)	Open	3,038.64	0.00
23-02240	12/14/23	SCHENCK	SCHENCK, PRICE, SMITH &	In-Rem Tax Foreclosures	Open	3,265.00	0.00

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Hopatcong Borough
Bill List By P.O. Number

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PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-02241	12/14/23	SCHENCK	SCHENCK, PRICE, SMITH &	TAX APPEALS NOVEMBER 27, 2023	Open	782.50	0.00
23-02242	12/14/23	HODES	HVG LLC	VETERINARY CARE 11/28-12/12/23	Open	4,540.70	0.00
23-02243	12/14/23	SHAWN005	SHAWNA JONACH	STATE CERTIFICATE	Open	50.00	0.00
Total Purchase Orders: 213			Total P.O. Line Items: 0	Total List Amount: 3,023,260.16	Total Void Amount:		0.00

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Hopatcong Borough
Bill List By P.O. Number

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Totals by Year-Fund Fund Description Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
WATER UTILITY OPE 2-05	140.00	0.00	140.00	0.00	0.00	0.00
CURRENT FUND: 3-01	2,858,246.90	0.00	2,858,246.90	0.00	0.00	0.00
WATER UTILITY OPE 3-05	35,497.92	0.00	35,497.92	0.00	0.00	0.00
SEWER UTILITY OPE 3-07	31,852.19	0.00	31,852.19	0.00	0.00	0.00
3-26	0.00	0.00	0.00	0.00	0.00	7,130.18
Year Total:	2,925,597.01	0.00	2,925,597.01	0.00	0.00	7,130.18
GENERAL CAPITAL F C-04	40,507.13	0.00	40,507.13	0.00	0.00	0.00
WATER UTILITY CAP C-06	19,138.73	0.00	19,138.73	0.00	0.00	0.00
Year Total:	59,645.86	0.00	59,645.86	0.00	0.00	0.00
GRANT FUND: G-02	13,572.80	0.00	13,572.80	0.00	0.00	0.00
Other Trust T-03	2,716.68	0.00	2,716.68	0.00	0.00	0.00
Animal Trust T-12	13,296.16	0.00	13,296.16	0.00	0.00	0.00
SUI Trust T-25	1,161.47	0.00	1,161.47	0.00	0.00	0.00
Year Total:	17,174.31	0.00	17,174.31	0.00	0.00	0.00
Total of All Funds:	3,016,129.98	0.00	3,016,129.98	0.00	0.00	7,130.18

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Hopatcong Borough
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Project Description	Project No.	Rcvd Total	Held Total	Project Total
[REDACTED]	EB5043L14	132.00	0.00	132.00
[REDACTED]	Z10712L62A	56.91	0.00	56.91
[REDACTED]	Z10809L10A	243.00	0.00	243.00
[REDACTED]		330.00	0.00	330.00
[REDACTED]		13.65	0.00	13.65
[REDACTED]		627.00	0.00	627.00
[REDACTED]		429.00	0.00	429.00
[REDACTED]		81.00	0.00	81.00
JEFF'S MOBIL AUTO LLC	ZB10703L2A	336.50	0.00	336.50
[REDACTED]	ZB10810L16	49.50	0.00	49.50
KRM REALTY LLC	ZB11107L18	264.00	0.00	264.00
HOPATCONG HILLS LAND	ZB30210L2	867.00	0.00	867.00
[REDACTED]	ZB30408L5	666.25	0.00	666.25
[REDACTED]	ZB30508L16	66.00	0.00	66.00
ELITE PREPARATORY ACADEMY	ZB30612L1	75.60	0.00	75.60
GREENTREE AT HOPATCONG-TEMP PK	ZB30701L12	115.50	0.00	115.50
DESIGNER HOMES SUBDIVISION	ZB31203L1	511.00	0.00	511.00
[REDACTED]	ZB31301L32	363.00	0.00	363.00
[REDACTED]	ZB31302L2	297.00	0.00	297.00
[REDACTED]		140.25	0.00	140.25
[REDACTED]	ZB31402L9	330.00	0.00	330.00
[REDACTED]	ZB31602L9	99.00	0.00	99.00
[REDACTED]	ZB40007L7	165.00	0.00	165.00
[REDACTED]	ZB50208L22	370.02	0.00	370.02
[REDACTED]	ZB50506L16	132.00	0.00	132.00
[REDACTED]	ZB70111L3	370.00	0.00	370.00
304 LAKESIDE LLC				
Total of All Projects:		7,130.18	0.00	7,130.18

**RESOLUTION OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX,
STATE OF NEW JERSEY, AUTHORIZING A REFUND FOR ZONING AND SITE PLAN FEES**

WHEREAS, the Hopatcong Hills Land and Homeowners Association had paid \$250 in fees for Zoning and Site Plan applications; and

WHEREAS, the Hopatcong Hills Land and Homeowners Association has withdrawn its Zoning and Site Plan applications and have requested a refund of the \$250; and

WHEREAS, the Hopatcong Hills Land and Homeowners Association had paid \$250 in fees for Zoning and Site Plan applications; and

WHEREAS, the Hopatcong Hills Land and Homeowners Association had not been scheduled on an agenda for the Land Use Board.

NOW, THEREFORE BE IT RESOLVED, by the Hopatcong Borough Council, that the \$250 paid by Hopatcong Hills Land and Homeowners Association for Zoning and Site Plan applications, is hereby authorized to be refunded.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

BOROUGH OF HOPATCONG

RESOLUTION 2023-177

REFUND OF CONSTRUCTION PERMIT FOR BLOCK 31206 LOT 30

WHEREAS, Skyline Solar LLC, was hired to install a roof-mounted solar system at 5 Hillside Avenue, Block 31206 Lot 30 for [REDACTED] and

WHEREAS, Skyline Solar LLC sent correspondence indicating they are not performing the work and have requested a refund for the cost of the permit, and

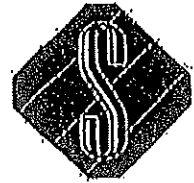
WHEREAS, the refund will be the amount of the permit (\$254.00) minus the review and refund fee of \$71.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hopatcong that a refund of \$183.00 be authorized to Skyline Solar LLC.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk



Skyline Solar LLC
4 Crossroads Drive Suite 116 | Hamilton, NJ
08691 Phone: 732-354-3111 | Fax:
732-354-3071
www.skylinesolar.net

SKYLINE SOLAR

November 10th 2023

Borough Of Hopatcong - Building Dept.
111 River Styx Road Hopatcong, NJ 07843

RE: 5 Hillside Avenue Permit # 22-1053

To whom it may concern:

Please be advised, we are no more the contractor for this job and would like to request the cancellation of permits and issue permit fee refund for 5 Hillside Avenue under Permit # 22-1053. Sorry for the inconvenience caused. If you need any additional information, please do not hesitate to contact me at 732-354-3111 Ext 109. Thank you.

Regards,
Chitha Kotian
Permit Coordinator - NJ
Skyline Solar, LLC
Email: ckotian@skylinesolar.net
Phone: 732-354-3111 Ext 109
Fax: 732-354-3071

\$254. - permit cost
- 51. review fee
- 20. process. fee

\$183. - refund due

BOROUGH OF HOPATCONG

RESOLUTION 2023-178

REFUND OF CONSTRUCTION PERMIT FOR BLOCK 10211 LOT 3

WHEREAS, Skyline Solar LLC, was hired to install a roof-mounted solar system at 11 Charles Street, Block 10211 Lot 3 for [REDACTED] and

WHEREAS, Skyline Solar LLC sent correspondence indicating they are not performing the work and have requested a refund for the cost of the permit, and

WHEREAS, the refund will be the amount of the permit (\$640.00) minus the review and refund fee of \$148.00

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Hopatcong that a refund of \$492.00 be authorized to Skyline Solar LLC.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk



Skyline Solar LLC
4 Crossroads Drive Suite 116 | Hamilton, NJ
08691 Phone: 732-354-3111 | Fax:
732-354-3071
www.skylinesolar.net

SKYLINE SOLAR

November 10th 2023

Borough Of Hopatcong - Building Dept.
111 River Styx Road Hopatcong, NJ 07843

RE: 11 Charles St, Permit # 23-618

To whom it may concern:

Please be advised, we are no more the contractor for this job and would like to request the cancellation of permits and issue permit fee refund for 11 Charles St. under Permit # 23-618. Sorry for the inconvenience caused. If you need any additional information, please do not hesitate to contact me at 732-354-3111 Ext 109. Thank you.

Regards,
Chitha Kotian
Permit Coordinator - NJ
Skyline Solar, LLC
Email: ckotian@skylinesolar.net
Phone: 732-354-3111 Ext 109
Fax: 732-354-3071

\$640.-
- 128 - review
- 20 - process refund

\$492.-

**BOROUGH OF HOPATCONG
RESOLUTION 2023-179**

**SHARED SERVICE AGREEMENT WITH THE BOROUGH OF BYRAM, THE BOROUGH OF MOUNT
ARLINGTON, THE BOROUGH OF NETCONG, THE BOROUGH OF STANHOPE AND THE BOROUGH OF
WHARTON FOR
ANIMAL CONTROL SERVICES**

WHEREAS, State Statute permits municipalities to enter into Shared Service Agreements pursuant to N.J.S.A. 40:8A-1 et seq. and authorizes municipalities to enter into Shared Service Agreements by adoption of a Resolution; and

WHEREAS, the Borough of Byram, the Borough of Mount Arlington, the Borough of Netcong, the Borough of Stanhope and the Borough of Wharton are desirous of creating a Shared Service Agreement with the Borough of Hopatcong for Animal Control Services.

BE IT RESOLVED, that the Mayor and Council do hereby authorize the Mayor and Borough Clerk to execute the attached Agreement with the Borough of Byram, the Borough of Mount Arlington, the Borough of Netcong, the Borough of Stanhope and the Borough of Wharton for Animal Control Services for the period of January 1, 2024 through December 31, 2028

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

BOROUGH OF HOPATCONG
RESOLUTION 2023-181
REFUND OF CONSTRUCTION PERMIT
BLOCK 20103 LOT 13

WHEREAS, the contractor, Trinity Solar, was hired to install a roof-mounted solar system at 25 Greenwood Avenue, Block 20103 Lot 13, for [REDACTED] and

WHEREAS, Trinity Solar sent correspondence indicating they are not performing the work and would like a refund for their cost of the permit, and

WHEREAS, the refund will be the amount of the permit (\$300) minus the review and refund fee of \$115

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Hopatcong that a refund in the amount of amount of \$185.00 for Block 20103 Lot 13, be refunded to Trinity Solar.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

**BOROUGH OF HOPATCONG
RESOLUTION 2023-182**

RESOLUTION AWARDING BOB VIERSMA & SONS INC. FOR GAC EQUIPMENT FOUNDATIONS BID # 23-16

WHEREAS the Borough of Hopatcong has a need for GAC Equipment Foundations Bid; and

WHEREAS the Borough publicly sought and received bids in a fair and open manner (N.J.S.A. 19:44A-20.5) on November 2, 2023., from, two (2) bidders to wit:

Bldder	Amount
Bob Viersma & Sons Inc.	\$126,500.00
Coppola Services Inc	\$187,890.00

; and

WHEREAS, the bid of the lowest apparent bidder, Bob Viersma & Sons Inc., was determined to be the lowest responsible bidder in accord with N.J.S.A. 40A:11-4A; and

WHEREAS, the Chief Financial Officer has certified funding in the amount of \$126,500.00 is available from:

Line Item:

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, that bid #23-16 is hereby awarded to Bob Viersma & Sons Inc. in the amount of \$126,500.00, consistent with all the tenets as found within bid #23-16 GAC Equipment Foundations bid; and

BE IT FURTHER RESOLVED, the Mayor is authorized to execute documents in furtherance of this resolution and bid award.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

RESOLUTION 2023-184

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF HOPATCONG AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH SCHIFANO CONSTRUCTION CORP. FOR THE NORTHWESTERN WAY, ALFRED WAY, & LOOKOUT TRAIL RESURFACING PROJECT (2023 MUNICIPAL AID)

WHEREAS, the Borough Council of the Borough of Hopatcong awarded a contract to Schifano Construction Corp. through the 2023 Morris County Cooperative Pricing Council for the Northwestern Way, Alfred Way, & Lookout Trail Resurfacing Project (2023 Municipal Aid) in the amount of \$138,218.00, and;

WHEREAS, the contracted work was performed and completed by Schifano Construction Corp. in July 2023 and;

WHEREAS, the as-built amount completed and billed by Schifano Construction Corp. is \$134,834.25, a decrease of \$3,383.75 from the awarded contract.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey that it hereby approves a final Change Order No. the final Contract amount to \$134,834.25.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk



BOROUGH OF HOPATCONG, SUSSEX COUNTY, NEW JERSEY
NORTHWESTERN WAY, ALFRED WAY & LOOKOUT TRAIL
2023 MUNICIPAL AID

AS-BID VS. AS-BUILT

ITEM	DESCRIPTION	UNIT	UNIT PRICE	AS-BID QUANTITY	AS-BID PRICE	AS-BUILT QUANTITY	AS-BUILT PRICE
1	HMA Milling, 2"	SY	\$3.61	8,800	\$31,768.00	9,675	\$34,926.75
2	Hot Mix Asphalt 9.5M64 Surface Course, 2" Thick	Tons	\$83.00	1,250	\$103,750.00	1,522.98	\$126,407.34
3	Asphalt Price Adjustment	LS	\$1,900.00	1	\$1,900.00	0	\$0.00
4	Fuel Price Adjustment	LS	\$800.00	1	\$800.00	0	\$0.00
3A	Asphalt Price Adjustment	LS	(\$11,117.75)	0	\$0.00	1	-\$11,117.75
4A	Fuel Price Adjustment	LS	(\$2,741.36)	0	\$0.00	1	-\$2,741.36
S-1.	Core Penalty/Air Void Penalty	LS	(\$12,640.73)	0	\$0.00	1	-\$12,640.73
				TOTAL:	\$138,218.00		\$134,834.25

Change Order Justification:

Item 1 & 2 - The Difference in the milling and tonnage is due to the as-built quantities for the asphalt milled and placed in the field.

Item 3 & 3A - The price adjustment is calculated utilizing the index for the time of bid submission and the actual date of the project. A positive asphalt price adjustment was included in the original bid items (Item 3) however the price adjustment was calculated to be a negative value (Item 3A), as the index was less at the time of the project (\$580) than at the time of bid (\$732).

Item 4 & 4A - The price adjustment is calculated utilizing the index for the time of bid submission and the actual date of the project. A positive fuel price adjustment was included in the original bid items (Item 4) however the price adjustment was calculated to be a negative value (Item 4A), as the index was less at the time of the project (\$3.58) than at the time of bid (\$4.30).

Item 5 - A penalty was assessed in accordance with NJDOT specifications for not meeting the required air void percentage.

BOROUGH OF HOPATCONG
RESOLUTION 2023-185
RESOLUTION AWARDING AIR & GAS TECHNOLOGIES FOR
BID# 23-13 FIRE DEPARTMENT AIR FILLING STATION

WHEREAS the Borough of Hopatcong received has a need for fire department air filling station through the bid submitted by Air & Gas Technologies; and

WHEREAS the Borough publicly sought and received bids in a fair and open manner (N.J.S.A. 19:44A-20.5) on October 11, 2023, at 11:00 A.M., to wit:

Witmer Public Safety Group, Inc	Air & Gas Technologies
\$59,105.00	\$58,670.00

; and

WHEREAS, the bid of the lowest apparent bidder, Air & Gas Technologies, 42 Industrial Drive, Cliffwood Beach, New Jersey, 07735 was determined to be the lowest responsible bidder; and

WHEREAS, the Chief Financial Officer certifies funding in the amount of \$58,670.00 is available from:

Line Item:

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, that the bid Air & Gas Technologies, 42 Industrial Drive, Cliffwood Beach, New Jersey, 07735 in the amount of \$58,670.00 in accord with the tenets as per bid # 23-13.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

**BOROUGH OF HOPATCONG
RESOLUTION 2023-186
RESOLUTION AWARDING BID FOR
LEAD IN HOUSING INSPECTION SERVICES BID#23-18**

WHEREAS the Borough of Hopatcong has a need for lead in housing inspections services; and

WHEREAS the Borough publicly sought and received bids in a fair and open manner (N.J.S.A. 19:44A-20.5) on December 6, 2023, at 11:00 A.M.; and

WHEREAS, the Borough received one (1) bid to wit:

VENDOR	Omega Environmental Services Inc.
PROPOSAL	LEAD VISUAL INSPECTIONS: (1-3 bedroom apartments) - \$260 per unit (House) - \$295 per house LEAD XRF INSPECTIONS: (1-3 bed apts) - \$600 per unit (House) - \$650 per house

;and

WHEREAS, Omega Environmental Services Inc. has been determined to be the lowest responsible bidder; and

WHEREAS it is the recommendation to award a two (2) year contract to Omega Environmental Services Inc. as per the tenets as found within bid #23-18 in the amount as bid.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Hopatcong, County of Sussex, State of New Jersey, that the bid submitted by Omega Environmental Services Inc., 280 Huyler Street, South Hackensack, New Jersey, 07606 is hereby awarded for a two (2) year contract in accord with Bid# 23-18; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to effectuate any contractual documents in furtherance of this resolution.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

RESOLUTION 2023-188

Whereas, the Borough of Hopatcong desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000.00 to carry out a project to purchase turnout gear for the Hopatcong Fire Department.

Be it therefore **RESOLVED**,

1. that the Mayor and Council of the Borough of Hopatcong does hereby authorize the application for such a grant; and,
2. recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Borough of Hopatcong and the New Jersey Department of Community Affairs.

Be it further **RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

(signature)
Michael Francis

Mayor
(title)

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

Resolution 2023-189

**RESOLUTION OF THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY,
AUTHORIZING THE AWARD OF AN AUTOMATED DATA PROCESSING FIRM FOR PAYROLL PROCESSING
SERVICES THROUGH THE COMPETITIVE CONTRACTING PROCESS**

WHEREAS, the Borough has authorized the competitive contract procurement for payroll processing services; and

WHEREAS, the Borough received and opened in a public manner competitive contract responses on October 3, 2023, at 10:00 A.M.; and

WHEREAS, the Borough established a rating committee, rating the proposals upon the standards of Price and Other Factors, those factors being Technical, Managerial and Cost, in accord with N.J.A.C.5:34-4; and

WHEREAS, the Borough received one (1) proposal from Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey, 070040 and

WHEREAS, the report produced by the committee, recommended Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey, 070040, and was made available to the public and governing body at least 48 hours prior to the meeting of the governing body in accord with N.J.S.A 40A:11-4.1 and N.J.A.C 5:34-4; and

WHEREAS, Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey, 070040 has provided a proposal deemed responsive and responsible under the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq.,) as well as most advantageous based upon Price and Other Factors (N.J.A.C. 5:34-4); and

WHEREAS, It is the recommendation that the Borough enter into an agreement for services under competitive contract with Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey, 070040, for a period of seven (7) years under the terms and tenets as set forth in the competitive contract procurement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, as follows:

1. That the Mayor is authorized to execute the contract with Action Data Services, 17 Sherwood Lane, Fairfield, New Jersey, 070040 under the precepts of competitive contract payroll processing services.
2. That the Borough Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator;
 - B. Chief Financial Officer;
 - C. Purchasing Agent

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2024.

Valerie A. Egan, Borough Clerk

RESOLUTION NO. 2023-191

DRAFT

**RESOLUTION OF THE GOVERNING BODY
OF THE BOROUGH OF HOPATCONG
CONCERNING THE BOROUGH ADMINISTRATOR'S RESIDENCY EXEMPTION
AND 2023 SICK TIME AND VACATION TIME**

WHEREAS, the Borough Administrator's contract contains a provision requiring him to comply with the State of New Jersey's residency requirements within one year of employment; and

WHEREAS, the Borough Administrator has obtained an exemption from the State of New Jersey, which does not require him to relocate to the State of New Jersey; and

WHEREAS, the Borough Council wishes to acknowledge the exemption and confirm that it satisfies the residency clause in the contract; and

WHEREAS, the Borough Administrator has been quite busy in the second half of this year and has not been able to fully use his 2023 vacation time; and

WHEREAS, the Borough Council wishes to memorialize granting permission for the Administrator to carry his 2023 vacation time over to 2024 to allow the Borough Administrator to attend to important issues between now and the beginning of January; and

WHEREAS, the Borough Council wishes to memorialize granting permission for the Administrator to carry his 2023 sick time over to 2024 to allow the Borough Administrator to attend to important issues between now and the beginning of January.

NOW THEREFORE IT BE RESOLVED by the Borough Council of the Borough for Hopatcong as follows:

1. the Borough Administrator's residency exemption from the State of New Jersey is recognized and is deemed to satisfy the relocation requirement in the Borough Administrator's contract; and
2. the Borough Administrator shall be permitted on a one time basis to carry unused vacation time from 2023 to 2024.
3. the Borough Administrator shall be permitted to carry unused sick time from 2023 to 2024.

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie Egan, Municipal Clerk



CONSENT AGENDA FOR THE MEETING OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF HOPATCONG,
DECEMBER 20, 2023

All matters listed below are considered routine in nature and will be enacted by one motion. There will be no separate discussion of the items. If any discussion is desired, that particular item will be removed from the consent agenda and will be considered separately.

1. Correspondence

- a. 2024 Andover Court Dates

2. Reports

- a. Tax Collector's report for October
- b. Zoning Officers reports for July - September

3. Applications

- a. Sewer Service application for Block 30208 Lot 1.02
- b. Sewer Service application for Block 11010 Lot 6
- c. Approval of a Solicitor's license for Michael McGrath and Daniel Hajduk

4. Resolutions

- a. 2023-180, Rejecting all bids for Landscaping services
- b. 2023-183, Rejecting all bids for the Mariner well and Well #12 for heat tracing and insulation
- c. 2023-190, Exempting the Hopatcong Little League from construction and zoning permit fees



ANDOVER JOINT MUNICIPAL COURT

134 Newton Sparta Road
Newton, NJ 07860
ajmc1902@andoverjtc.org



Phone: 973-306-0688
HON. Peter A. Filco JMC

Fax: 973-383-6328
Michael Allatta CMCA

2024 Andover Joint Court Dates

All first appearance dates are set for Wednesdays at 9:00am

January

Monday 8th 1pm Attorney cases
Wednesday 10th 9am and 1pm
Monday 22nd Trials 1pm
Wednesday 24th 9am 11am and 1pm
Monday 29th 1pm Attorney cases
Wednesday 31st 9am 11am and 1pm

February

Monday 5th 1pm Attorney cases
Wednesday 7th 9am 11am and 1pm
Monday 12th Trials 1pm
Wednesday 14th 9am 11am and 1pm
Wednesday 21st Trials 9am and 1pm
Wednesday 28th 9am 11am and 1pm

March

Monday 4th 1pm Attorney cases
Wednesday 6th 9am 11am and 1pm
Wednesday 13th 9am 11am and 1pm
Monday 18th Trials 1pm
Wednesday 20th 9am 11am and 1pm
Monday 25th 1pm Attorney cases
Wednesday 27th 9am 11am and 1pm

April

Monday 8th 1pm Attorney cases
Wednesday 10th 9am 11am and 1pm
Monday 15th Trials 1pm
Wednesday 17th 9am 11am and 1pm
Monday 22nd 1pm Attorney cases
Wednesday 24th 9am 11am and 1pm
Monday 29th Trials 1pm

May

Wednesday 1st 9am 11am and 1pm
Monday 6th 1pm Attorney cases
Wednesday 8th 9am 11am and 1pm
Monday 13th 1pm Attorney cases
Wednesday 15th Trials at 9am and 1pm
Monday 20th 1pm Attorney cases
Wednesday 22nd 9am 11am and 1pm

June

Wednesday 5th 9am 11am and 1pm
Monday 10th 1pm Attorney cases
Wednesday 12th 9am 11am and 1pm
Monday 17th 1pm Trials
Monday 24th 1pm Attorney cases
Wednesday 26th 9am 11am and 1pm

Member Municipalities: Andover Township, Andover Borough, Byram Township, Fredon Township, Hampton Township,
Hopkinton Borough & Stanhope Borough



ADA
Americans with
Disabilities Act

ENSURING
AN OPEN DOOR TO
JUSTICE





ANDOVER JOINT MUNICIPAL COURT

134 Newton Sparta Road

Newton, NJ 07860

ajmc1902@andovertp.org



Phone: 973-306-0688
HON. Peter A. Fico JMC

Fax: 973-383-6328
Michael Allatta CMCA

2024 Andover Joint Court Dates

All first appearance dates are set for Wednesdays at 9:00am

July

Monday 8th 1pm Attorney cases
Wednesday 10th 9am 11am and 1pm
Monday 15th 1pm Attorney cases
Wednesday 17th Trials 9am and 1pm
Monday 22nd Trials 1pm
Wednesday 24th 9am and 1pm
Wednesday 31st 9am 11am and 1pm

August

Monday 5th 1pm Attorney cases
Wednesday 7th 9am 11am and 1pm
Wednesday 14th 9am 11am and 1pm
Monday 19th 1pm Attorney cases
Wednesday 21st 9am 11am and 1pm
Monday 26th Trials 1pm
Wednesday 28th 9am 11am and 1pm

September

Monday 9th 1pm Attorney cases
Wednesday 11th 9am 11am and 1pm
Monday 16th 1pm Attorney cases
Wednesday 18th 9am 11am and 1pm
Wednesday 25th 9am Trials and 1pm Trials
Monday 30th 1pm Attorney cases

October

Wednesday 2nd 9am 11am and 1pm
Monday 7th 1pm Attorney cases
Wednesday 9th 9am 11am and 1pm
Monday 21st Trials 1pm
Wednesday 23rd 9am 11am and 1pm
Monday 28th 1pm Attorney cases
Wednesday 30th 9am 11am and 1pm

November

Wednesday 6th 9am 11am and 1pm
Wednesday 13th 9am 11am and 1pm
Monday 25th 1pm Attorney cases

December

Monday 2nd 1pm Attorney cases
Wednesday 4th 9am and 1pm
Monday 9th 1pm Attorney cases
Wednesday 11th 9am 11am and 1pm
Monday 16th Trials 1pm
Wednesday 18th 9am 11am and 1pm

Member Municipalities: Andover Township, Andover Borough, Byram Township, Fredon Township, Hampton Township, Hopatcong Borough & Stanhope Borough



ENSURING
AN OPEN DOOR TO
JUSTICE



BOROUGH OF HOPATCONG
TAX - UTILITY - OTHER REVENUE REPORTS FOR THE MONTH OF OCTOBER 2023

TAX REVENUES COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	MONTHLY COLLECTIONS	YEAR TO DATE
2024 Pre-Paid Taxes	\$ 21,740.27	\$ 160,491.94
2023 Taxes	\$ 2,209,424.36	\$ 38,579,255.34
2022 Taxes	\$ 108,864.46	\$ 647,948.42
2021 Taxes	\$ 74.44	\$ 324.44
2020 Taxes		\$ 250.00
Interest	\$ 32,261.61	\$ 120,600.36
Municipal Lien Redemptions		\$ 507.22
Municipal Lien Attorney Fees		\$ -
Municipal Lien Penalty		\$ 40.00
Municipal Lien Recording/Search Fees		
Outside Tax Lien Redemptions	\$ 2,501.37	\$ 429,797.61
Year End Penalty	\$ 2,314.04	\$ 6,080.38
Duplicate Bill Fee	\$ 80.00	\$ 820.00
Redemption Calculation Fee		\$ 160.00
Returned Check Fee		\$ -
Tax Search Fee		\$ -
Tax Sale Cost	\$ 7,508.74	\$ 9,232.44
Tax Sale Premium	\$ 162,600.00	\$ 162,600.00
Pilot Payments	\$ 2,836.22	\$ 41,145.61
Pilot Interest Payments	\$ 128.18	\$ 1,182.64
TOTALS	\$ 2,650,323.69	\$ 40,159,428.39

Reports Submitted By:


Patricia Emery, CPC

OCTOBER 2023 PROPERTY TAX ANALYSIS / TRIAL BALANCE

PRIOR MONTH BALANCE	2021	2022	2022 YEP	2023	2024
09/30/23	74.44	105,805.55	2,314.04	12,937,295.06	24,712,510.00
Plus:					
2nd Half Billing					
1st Half Billing					
Added / Omitted Billing				75,471.88	86,087.82
6% Year End Penalty Billing					
S/C Disallowed / Chargeback				102.05	
Vet Disallowed/Chargeback					
Transfer Appeal Credit to Future					
State Tax Appeal Judgment Refund					
Refund Overpayment				935.89	
Transfer O/P					
Billg Adj from 07/2022 / Lots Combined		2,048.91			
Reverse Credit OverBill Adjustment					
Payment Adj / Posting Error / Corr				144.30	
WIPP E-Check Credit Transfer					
Less:					
Collected	(74.44)	(108,854.46)	(2,314.04)	(2,209,424.36)	(21,740.27)
Added / Omitted Correctn - Adjustment				(340.28)	(680.56)
Homestead Benefit/Credits					
S/C Allowed					
Vet Allowed					
Credit State Tax Appeal					
Transfer Appeal Credit					
City Board Tax Appeal Judgment					
State Tax Appeal Judgment					(935.89)
Transfer O/P					
Cancel Per Resolution					
Cancel In-Rem Foreclosure					
Cancel Billing - Exempt					
Cancel Billing - Lots Combined					
Transfer to New Munic Lien @ Tax Sale					
Transfer to Munic Lien					
Payment Adj / Posting Error / Correctn					
Billg Adj / OverBill from July Book				(79.95)	(144.30)
WIPP E-Check Credit					
WIPP E-Check Credit Transfer					
BALANCE	0.00	0.00	0.00	10,804,104.59	24,774,896.80
10/31/23					

OCTOBER 2023 PILOT ANALYSIS / TRIAL BALANCE

PRIOR MONTH BALANCE	2022 PILOT	2023 PILOT	2024 PILOT
09/30/23	0.00	25,666.04	27,754.10
Plus:			
2nd Half Billing			
1st Half Billing			
Refund Overpayment			
Transfer O/P			
Payment Adj / Posting Error / Corr			
Billg Adj / Return Check Fee Charge			
Less:			
Collected		(2,836.22)	0.00
Collected / Return Check Fee			
Transfer O/P			
Transfer to New Munic Lien @ Tax Sale			
Transfer to Munic Lien			
Payment Adj / Posting Error / Corrctn			
Billg Adj / OverBill from July Book			
PILOT Adj / Paid to CFO Prior			
PILOT Adj / Billing			
BALANCE	0.00	22,829.82	27,754.10
10/31/23			

BOROUGH OF HOPATCONG
OFFICE OF THE TAX COLLECTOR

SEWER AND WATER REVENUES COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	<u>COLLECTIONS</u> <u>MONTHLY</u>	<u>COLLECTIONS</u> <u>YEAR TO DATE</u>
Water Operating	\$ 156,611.03	\$ 903,219.34
Sewer Operating	\$ 443,301.23	\$ 3,368,682.37
 TOTALS	 \$ 599,912.26	 \$ 4,269,901.71

OCTOBER 2023 WATER ANALYSIS / TRIAL BALANCE

[illegible]

OCTOBER 2023 SEWER ANALYSIS / TRIAL BALANCE

[illegible]

BOROUGH OF HOPATCONG
OFFICE OF THE TAX COLLECTOR

OTHER REVENUE I COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	MONTHLY COLLECTIONS	YEAR TO DATE
Bulk Stickers	\$ 1,510.00	\$ 19,570.00
Construction Department	\$ 20,267.00	\$ 197,636.00
Health Dept	\$ 756.00	\$ 13,763.00
Borough Public Account	\$ 276.00	\$ 6,176.00
Police Department	\$ 2,138.16	\$ 13,309.29
Land Use	\$ 600.00	\$ 15,305.00
DPW (Tires)	\$ 169.20	\$ 2,944.40
Fire Prevention	\$ 2,533.00	\$ 22,154.00
Misc	\$ "	\$ 326,633.00
Finance: MRNA	\$ 668.46	\$ 1,019.46
Finance: Refunds	\$ 27,837.09	\$ 509,818.48
Finance: Cell Tower	\$ 8,826.08	\$ 125,464.36
Finance: Court	\$ 2,156.00	\$ 49,179.26
Finance: Sale of Property	\$ "	\$ 2,330.00
Finance: Cable	\$ "	\$ 56,576.00
Finance: Inter Local	\$ "	\$ 71,738.62
Finance: Solar Panel	\$ "	\$ "
Finance Total \$	36,485.62	\$ 1,142,749.05
Zoning Kits	\$ "	\$ "
Open	\$ "	\$ 23,188.00
Liquor License	\$ "	\$ "
Specs & Bids	\$ 60.00	\$ 500.00
N.G. Check Fees	\$ "	\$ "
Misc: Notary Fees	\$ "	\$ "
Misc:		
TOTALS	\$ 64,793.98	\$ 1,457,294.74

BOROUGH OF HOPATCONG
OFFICE OF THE TAX COLLECTOR

OTHER REVENUE II COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	MONTHLY COLLECTIONS	YEAR TO DATE
Land Use Board Escrow	\$ 7,230.68	\$ 73,250.57
Lot Grading (Soil Erosion)	\$ "	\$ 5,271.50
Animal Control (License)	\$ 281.00	\$ 2,035.00
Animal Control (Pound)	\$ 674.00	\$ 21,619.00
Resource Center	\$ 795.00	\$ 14,016.80
Clerk's Escrow Account	\$ 127,700.00	\$ 198,525.00
Capital Account	\$ "	\$ "
HUD (Programmed Income)	\$ 17,706.73	\$ 160,161.27
Misc: Celebration of Public Events	\$ "	\$ "
Misc: Animal Control	\$ 11,305.00	\$ 50,698.50
Misc: SUI Escrow	\$ "	\$ 10,630.45
Misc: Water Operations	\$ "	\$ "
Misc: Open Space	\$ "	\$ "
Misc: Accumulated Leave Trust	\$ "	\$ 22,831.24
Misc: Snow Removal	\$ "	\$ "
Misc: Sewer	\$ "	\$ "
Grants	\$ "	\$ 98,673.43

TOTALS	\$ 185,692.41	\$ 657,712.76
--------	---------------	---------------

BOROUGH OF HOPATCONG
OFFICE OF THE TAX COLLECTOR

OTHER REVENUE II RECREATION COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	<u>MONTHLY COLLECTIONS</u>	<u>YEAR TO DATE</u>
Summer Camp	\$ "	\$ "
Summer Trips	\$ "	\$ "
Basketball	\$ 2,100.00	\$ 2,200.00
Bowling	\$ "	\$ "
Senior Picnic	\$ "	\$ 4,650.00
Senior Trips	\$ "	\$ 500.00
Hopatcong Days	\$ "	\$ 7,420.00
Street Hockey	\$ "	\$ 3,850.00
Pageants	\$ "	\$ "
Community Events	\$ "	\$ 179.55
Senior Supply	\$ "	\$ 6,190.00
TOTALS	\$ 2,100.00	\$ 24,989.55

BOROUGH OF HOPATCONG
OFFICE OF THE TAX COLLECTOR

OTHER REVENUE III COLLECTED FOR THE MONTH OF OCTOBER 2023

CC: Mayor & Council
Administrator
Finance Officer

	<u>MONTHLY COLLECTIONS</u>	<u>YEAR TO DATE</u>
Housing Trust Fund	\$ "	\$ 33,011.00
Public Defender Account	\$ "	\$ 1,925.00
Police Officer Employment Escrow	\$ "	\$ 96,160.17
POAA	\$ "	\$ 4.00
Mun Alliance Fundraiser	\$ "	\$ 528.48
Celebrations Banner	\$ "	\$ 200.00
Sewer Connections	\$ "	\$ "
Sewer Capital	\$ "	\$ "
POE Admin Fee	\$ "	\$ 14,638.65
Fire Safety Penalty	\$ "	\$ 1,100.00
Sewer Bonds	\$ "	\$ "
Forfeited Property	\$ "	\$ 1,000.00
TOTALS	\$ "	\$ 148,566.30

OCTOBER 2023 THIRD PARTY TAX LIENS / PENDING REFUNDS / TRIAL BALANCE YEAR TO DATE

BALANCE AS OF	THIRD PARTY TAX LIENS	TAX LIEN PREMIUMS
12/31/22	24,088.75	662,200.00
2023 COLLECTIONS	429,797.51	162,600.00
2023 REFUNDED	(451,384.99)	(432,900.00)
PREMIUM STAYS W/ BOROUGH		(6,600.00)
YEAR TO DATE BALANCE	2,501.37	385,300.00

Third Party Lien Redemptions-Not Refunded

23-00026	2,325.86
23-00006	75.91
23-00035	99.50

Totals 2,501.37

OCTOBER 2023 MUNICIPAL TAX LIENS / OPEN LIENS / TRIAL BALANCE YEAR TO DATE

BALANCE AS OF	MUNIC TAX TTL LIENS	BORO SEWER LIEN	BORO WATER LIEN
12/31/22	722,978.52	0.00	0.00
CURRENT YEAR (2023) ADJUSTED INTO LIEN	35,587.66		
PRIOR YEAR (2022) ADJUSTED INTO LIEN			
6% YEP ADJUSTED INTO LIEN			
NEW MUNIC LIENS @ TAX SALE-TAX			
NEW MUNIC LIENS @ TAX SALE-COST			
NEW MUNIC LIENS @ TAX SALE -UNPAID INTEREST			
CANCEL / IN-REM FORECLOSURE	(322,574.19)		
COLLECTIONS / LIENS REDEEMED / LIEN PAYMENT	(507.22)		
YEAR TO DATE BALANCE	435,484.77	0.00	0.00

ZONING DEPARTMENT
MONTHLY REPORT
7/1/2023

ZONING PERMITS			
APPROVED	5	POLICE REFERRAL	
DENIED	7		
		ZONING COMPLAINTS	1
SWIMMING POOLS		WARNINGS SENT	4
APPROVED	2	SECOND WARNINGS	
DENIED		SUMMONSES	1
		RESOLVED	
BANNERS			
APPROVED		FENCE PERMITS	
DENIED		APPROVED	3
		DENIED	
SIGNS			
APPROVED		HOME OCCUPATIONS	
DENIED		APPROVED	
		DENIED	
LITTER COMPLAINTS	4		
WARNINGS SENT	12	SOIL EROSION	
SECOND WARNINGS		WARNINGS SENT	2
SUMMONSES		SECOND WARNINGS	
RESOLVED		SUMMONSES	
		RESOLVED	
PROPERTY MAINTENANCE	8		
WARNINGS SENT	11	MULTIFAMILY	
SECOND WARNINGS		WARNINGS SENT	
SUMMONSES		SECOND WARNINGS	
RESOLVED		SUMMONSES	
		RESOLVED	
BULK & CURBSIDE GARBAGE			
WARNINGS SENT		ZONING QUESTIONS	141
SECOND WARNINGS			
SUMMONSES			
RESOLVED			
COMMERCIAL VEHICLES			
WARNINGS SENT	1		
SECOND WARNING			
SUMMONSES			
RESOLVED			
GARAGE SALE PERMITS			
APPROVED	6		
DENIED			


 William E. Donegan III
 ZONING OFFICER

Summons Log for July 2023

Litter:	0	Issued
Property maintenance:	0	Issued
Zoning Violations:	1	Issued
Soil Erosion:	0	Issued
Multifamily:	0	Issued
Commercial Vehicle	0	Issued

PAGE REDACTED. This page is a Borough department monthly report (zoning permit, garage sale, sign, dumpster, or property maintenance / violations log). It lists private residents by name and home address, with permit and code enforcement details, none of which relates to the ALPR camera records this document is published to support. Redacted for resident privacy before publication.

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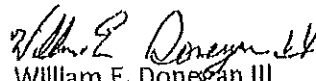
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ZONING DEPARTMENT
MONTHLY REPORT
8/1/2023

ZONING PERMITS			
APPROVED	16	POLICE REFERRAL	
DENIED	4		
		ZONING COMPLAINTS	
SWIMMING POOLS		WARNINGS SENT	12
APPROVED		SECOND WARNINGS	
DENIED		SUMMONSES	3
		RESOLVED	
BANNERS			
APPROVED	0	FENCE PERMITS	
DENIED		APPROVED	6
		DENIED	
SIGNS			
APPROVED	1	HOME OCCUPATIONS	
DENIED		APPROVED	
		DENIED	
LITTER COMPLAINTS			
WARNINGS SENT	3	SOIL EROSION	
SECOND WARNINGS		WARNINGS SENT	
SUMMONSES	2	SECOND WARNINGS	
RESOLVED		SUMMONSES	1
		RESOLVED	
PROPERTY MAINTENANCE	1		
WARNINGS SENT	8	MULTIFAMILY	
SECOND WARNINGS		WARNINGS SENT	
SUMMONSES	2	SECOND WARNINGS	
RESOLVED		SUMMONSES	
		RESOLVED	
BULK & CURBSIDE GARBAGE			
WARNINGS SENT		ZONING QUESTIONS	163
SECOND WARNINGS			
SUMMONSES			
RESOLVED			
COMMERCIAL VEHICLES			
WARNINGS SENT			
SECOND WARNING			
SUMMONSES			
RESOLVED			
GARAGE SALE PERMITS			
APPROVED	3		
DENIED			


William E. Donegan III
ZONING OFFICER

Summons Log for August 2023

Litter:	2	Issued
Property maintenance:	2	Issued
Zoning Violations:	3	Issued
Soil Erosion:	1	Issued
Multifamily:	0	Issued
Commercial Vehicle	0	Issued

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ZONING DEPARTMENT
MONTHLY REPORT
9/1/2023

ZONING PERMITS			
APPROVED	10	POLICE REFERRAL	
DENIED	4		
		ZONING COMPLAINTS	
SWIMMING POOLS		WARNINGS SENT	8
APPROVED		SECOND WARNINGS	
DENIED		SUMMONSES	1
		RESOLVED	
BANNERS			
APPROVED		FENCE PERMITS	
DENIED		APPROVED	2
		DENIED	1
SIGNS			
APPROVED		HOME OCCUPATIONS	
DENIED		APPROVED	
		DENIED	
LITTER COMPLAINTS	1		
WARNINGS SENT	4	SOIL EROSION	
SECOND WARNINGS		WARNINGS SENT	
SUMMONSES	1	SECOND WARNINGS	
RESOLVED		SUMMONSES	
		RESOLVED	
PROPERTY MAINTENANCE	2		
WARNINGS SENT	7	MULTIFAMILY	
SECOND WARNINGS		WARNINGS SENT	
SUMMONSES	1	SECOND WARNINGS	
RESOLVED		SUMMONSES	
		RESOLVED	
BULK & CURBSIDE GARBAGE			
WARNINGS SENT		ZONING QUESTIONS	114
SECOND WARNINGS			
SUMMONSES			
RESOLVED			
COMMERCIAL VEHICLES			
WARNINGS SENT			
SECOND WARNING			
SUMMONSES			
RESOLVED			
GARAGE SALE PERMITS			
APPROVED	6		
DENIED			


 William E. Donegan III
 ZONING OFFICER

Summons Log for September 2023

Litter:	1	Issued
Property maintenance:	1	Issued
Zoning Violations:	1	Issued
Soil Erosion:		Issued
Multifamily:		Issued
Commercial Vehicle		Issued

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BOROUGH OF HOPATCONG

111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY 07843
WATER AND SEWER DEPARTMENT
DAWN EDWARDS
(973) 770-1200 EXT. 138
FAX: (973) 770-4892
dedwards@hopatcong.org

SEWER SERVICE APPLICATION

Name (Print) James Pantelopoulos Date 11/7/2023

Address 52 Mountain Rd., Hopatcong, NJ 07843 Phone# 973-907-7780

Mailing Address (if different from above) 67 Mollnar Dr., Wanaque, NJ 07465

30208 102
Block 30208 Lot 1.02

Single-Family Residence: Yes X No

Multi-Family Residence: Number of Units

I hereby request sewer service connection to the Hopatcong Public Sewer System. I agree to have the connection made and maintained in accordance with Borough of Hopatcong Ordinances. I understand there is a \$50.00 application fee that must accompany this application.

Signature [Signature] Date 11/7/2023

Application Fee - \$50.00

Paid pd at # 102

Sewer Allocation Fee - \$350.00

Paid

Hook Up Fee - \$6,083.00 Per BDU

Paid

LEAVE BLANK - FOR SEWER DEPARTMENT USE ONLY

BOROUGH OF HOPATCONG

111 RIVER STYX ROAD
HOPATCONG, NEW JERSEY 07843
WATER AND SEWER DEPARTMENT
PATRICIA EMERY, CTC
(973) 770-1200 EXT.125
pemery@hopatcong.org

SEWER SERVICE APPLICATION

Name (Print) ADAM LUSARDI Date 8 DEC 23
Property Address 127 West End Phone# 862-209-0544
Email Address t3i1@outlook.com
Mailing Address (if different from above) 14 Darlington Drive
Rockaway, NJ 07866
Block 11010 Lot 6

Single-Family Residence: Yes ☒ No ☐

Multi-Family Residence: Number of Units N/A

I hereby request sewer service connection to the Hopatcong Public Sewer System. I agree to have the connection made and maintained in accordance with Borough of Hopatcong Ordinances. I understand there is a \$50.00 application fee that must accompany this application.

Signature Adam Lusardi Date 8 DEC 23

Application Fee - \$50.00

Paid de

Sewer Allocation Fee - \$350.00 Per EDU

Paid _____

Hook Up Fee - \$6,083.00 Per EDU _____

Paid _____

LEAVE BLANK - FOR SEWER DEPARTMENT USE ONLY



Hopatcong Police Department

Meghan McCluskey
Chief of Police

111 River Styx Road
Hopatcong, NJ 07843
P 973.398.5000
F 973-398-4048
mmcluskey@hopatcongpolicy.org

To : Valerie Egan, Borough Clerk
From : Meghan McCluskey, Chief
Date : November 16, 2023
Re : Peddler's License Application
Trinity Solar
Daniel Hajduk

As requested, a background investigation has been completed on the aforementioned applicant for a Peddler's License (application attached).

No information was uncovered which should prevent the license from being issued to Daniel Hajduk.

A handwritten signature in black ink, appearing to read "Meghan McCluskey".

Meghan McCluskey, Chief

:jmh
Attachment



Hopatcong Police Department

Meghan McCluskey
Chief of Police

111 River Styx Road
Hopatcong, NJ 07843
P 973.398.5000
F 973-398-4048
mmcluskey@hopatcongpolic.org

To : Valerie Egan, Borough Clerk
From : Meghan McCluskey, Chief
Date : November 16, 2023
Re : Peddler's License Application
Trinity Solar
Michael McGrath

As requested, a background investigation has been completed on the aforementioned applicant for a Peddler's License (application attached).

No information was uncovered which should prevent the license from being issued to Michael McGrath.

Meghan McCluskey, Chief

:jmh
Attachment

**BOROUGH OF HOPATCONG
RESOLUTION 2023-180
RESOLUTION REJECTING BIDS FOR
LANDSCAPING SERVICES BID # 23-07**

WHEREAS the Borough of Hopatcong has a need for landscaping services; and

WHEREAS the Borough publicly sought and received bids in a fair and open manner (N.J.S.A. 19:44A-20.5) on November 8, 2023, at 11:00 A.M.; and

WHEREAS, the New Jersey Local Public Contracts Law at N.J.S.A. 40A:11-13.2(d) allows for a governing body to "to substantially revise the specifications for the goods or services"; and

WHEREAS, it is the desire to amend specifications of the bid # 23-07; and

WHEREAS it is the recommendation to reject all bids submitted in response to Bid # 23-07 and amend specifications.

BE IT RESOLVED, by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, that the bids submitted in response to Bid # 23-07 are hereby rejected in accord with N.J.S.A. 40A:11-13. d.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

**BOROUGH OF HOPATCONG
RESOLUTION 2023-183
RESOLUTION REJECTING BIDS FOR
WELL NO. 12 AND MARINER WELL HEAT TRACING AND TANK INSULATION PROJECT**

WHEREAS the Borough of Hopatcong received has a need for the bid project known as Well No. 12 and Mariner Well Heat Tracing and Tank Insulation Project, for its water and sewer utilities, and

WHEREAS the Borough publicly sought and received bids in a fair and open manner (N.J.S.A. 19:44A-20.5) on November 21, 2023, from TM Brennan Service Inc; and

WHEREAS, the bid submitted by TM Brennan Service Inc. in the amount of \$687,500.00 was in excess of the cost estimates by the design engineer; and

WHEREAS, the New Jersey Local Public Contracts Law at N.J.S.A. 40A:11-13.2(a) allows for rejection of bids when the lowest bid substantially exceeds the cost estimates for the goods or services;

WHEREAS it is the recommendation of the design engineer to reject bids submitted in response to the project known as Well No. 12 and Mariner Well Heat Tracing and Tank Insulation Project.

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Hopatcong, County of Sussex, State of New Jersey, that the bid submitted by TM Brennan Services Inc. is hereby rejected in accord with N.J.S.A. 40A:11-13.2(a).

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on December 20, 2023.

Valerie A. Egan, Borough Clerk

Hopatcong Borough

Resolution 2023-190

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HOPATCONG EXEMPTING
HOPTCONG LITTLE LEAGUE FROM CONSTRUCTION AND ZONING FEES ON LITTLE LEAGUE PROPERTY

WHEREAS, Hopatcong Little League owns the property that contains the little league fields located at Block 30306 Lot 14, 33 Brant Road, and

WHEREAS, it is the desire of the Council that Hopatcong Little League be exempt from paying construction and zoning permit fees for work done on the property that they own,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, that Hopatcong Little League be exempt from permit fees on the property listed above.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Mayor and Council of the Borough of Hopatcong, New Jersey, at a meeting held on 12-20-2023.

Valerie A. Egan, Borough Clerk