NJ SNAP Annual ALPR Audit Certification Form

As per NJ OAG Directive 2022-12 an annual audit of an agency's ALPR search data, BOLO entries and Point of Interest (POI) entries must be completed. Audit policy compliance is mandatory and the following information must be reported by January 31, . The audit date range is January 1 through December 31, . Refer to the NJ SNAP Audit Policy for complete details.

Agency: Sussex County Prosecutors Office

Year: 2024

Agency's County: Sussex

Agency Coordinator: Nicholas Elmo

Agency Coordinator Email: nelmo@scpo.sussex.nj.us

Does your agency own ALPR equipment, whether your agency uses it or not?

No

Confirm your agency has an ALPR policy compliant with Directive 2022-12: Yes

Confirm your agency maintains a record of all authorized users with the date each user completed the mandatory training:
Yes

Confirm copy of audit and sample data for 3 years: Yes

Confirm that violations have been documented:
Yes

Is your agency an administrating agency?
Yes

Confirm that after the random sampling, documentation for select users' ALPR activity has been requested, received and reviewed:
Yes

Confirm any ALPR vendor utilized by your Agency is NJ SNAP certified: Yes

Confirm Only Authorized Users have ALPR Data:
Yes

Confirm your agency reviewed a random sampling of your agency's ALPR program to reveal violations or misuse and that violations or misuse have been documented: Yes

Confirm that your agency is in CJIS compliance and allowed to receive Hotlists:
Yes

Agency that conducted your sampling (if your agency is an administrating agency)?

All agencies for whom you conducted random sampling (if your agency is not an administrating agency):

Sussex County Prosecutors Office

Systems

Violations

# of minor ALPR related violation(s) revealed within the random sampling: 6

# of significant ALPR related violation(s) revealed within the random sampling: 0

# of significant ALPR related violation(s) within the audit date range (significant random sampling violations + any others outside random sampling) :
0

Significant Violation Details:
N/A

Complaints

# of citizens complaints about ALPR program:
0

Citizen Complaint Details:
N/A